

Archer & Co Accountants

Suite 4, Victoria Chambers
28 Queen Street
Edinburgh, EH2 1JX
United Kingdom
helen@archeraccountants.co.uk
0131 225 6789

Invoice

Invoice Number: INV-00001
Issue Date: 21 May 2026
Due Date: 04 Jun 2026

Bill To

Martin Fletcher

19 Industrial Estate Road
Edinburgh, EH11 3PQ
United Kingdom
martin@fletcherplumbing.co.uk

Description	Qty	Unit Price	Total
Annual accounts preparation - sole trader Year ending 5 April 2025	1	£450.00	£450.00
Self Assessment tax return filing 2024/25 tax year	1	£250.00	£250.00
Quarterly bookkeeping Q1-Q4 bank reconciliation and categorisation	4	£150.00	£600.00
HMRC correspondence and tax advice 2 hours advisory @ £95/hr	2	£95.00	£190.00
		Subtotal:	£1,490.00
		Total:	£1,490.00

Notes

Thank you for choosing Archer & Co. Please retain this invoice for your records. All fees are in accordance with our engagement letter.

Payment Details

Payment due within 14 days of invoice date. Bank transfer preferred.