

# Archer & Co Accountants

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Edinburgh, EH2 1JX  
United Kingdom  
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0131 225 6789

# Invoice

Invoice Number: INV-00001  
Issue Date: 05 Jul 2026  
Due Date: 19 Jul 2026

## Bill To

### Martin Fletcher

19 Industrial Estate Road  
Edinburgh, EH11 3PQ  
United Kingdom  
martin@fletcherplumbing.co.uk

Description	Qty	Unit Price	Total
Annual accounts preparation - sole trader Year ending 5 April 2025	1	£450.00	<b>£450.00</b>
Self Assessment tax return filing 2024/25 tax year	1	£250.00	<b>£250.00</b>
Quarterly bookkeeping Q1-Q4 bank reconciliation and categorisation	4	£150.00	<b>£600.00</b>
HMRC correspondence and tax advice 2 hours advisory @ £95/hr	2	£95.00	<b>£190.00</b>
		Subtotal:	£1,490.00
		<b>Total:</b>	<b>£1,490.00</b>

## Notes

Thank you for choosing Archer & Co. Please retain this invoice for your records. All fees are in accordance with our engagement letter.

## Payment Details

Payment due within 14 days of invoice date. Bank transfer preferred.