

Example Motor Company

10 Example Mews
Example Town, AB1 2CD
United Kingdom
vehicle-sales@example.com

Invoice

Invoice Number: INV-00001
Issue Date: 03 Sept 2026
Due Date: 17 Sept 2026

Bill To

Jamie Ellis (Example)

20 Sample Close
Example Town, AB1 2EF
United Kingdom
customer@example.com

Description	Qty	Unit Price	Total
Vehicle sale — [make/model and registration] Identify the specific vehicle before issuing	1 item	£8,500.00	£8,500.00
Agreed vehicle delivery	-	£75.00	£75.00
	Subtotal:		£8,575.00
	Total:		£8,575.00

Notes

WORKED EXAMPLE — fictional details and illustrative prices, not a payment request.
Vehicle: [make/model]. Registration/identifying reference: [reference]. Mileage at handover: [mileage]. Handover date: [date]. Sale agreement reference: [reference]. Review tax treatment and prior payments before issue.

Payment Details

Use your own agreed payment terms and instructions. This is not a payment request.

Fictional worked example. Illustrative prices only; no VAT is included in this example. Review the tax treatment for your own business and supply.