

Your Business Name

123 Business Street
Suite 100
London, SW1A 1AA
United Kingdom

www.yourbusiness.co.uk
hello@yourbusiness.co.uk
+44 20 1234 5678

Tax Invoice

Invoice Number: INV-2026-001
Issue Date: 06 Jun 2026
Due Date: 06 Jul 2026

Bill To

Sample Client Ltd

456 Client Avenue
Floor 5
Manchester, M1 1AB
United Kingdom
accounts@clientexample.com

Description	Qty	Unit Price	Total
Web Development Services - Phase 1	20	£75.00	£1,500.00
Design Services - UI/UX	10	£100.00	£1,000.00
		Subtotal:	£2,500.00
		Discount (10%):	-£250.00
		VAT (20.00%):	£500.00
		Total:	£2,700.00

Notes

This invoice covers services provided in January 2026. Please refer to PO# PO-2026-001.

Bank Details

Bank: Example Bank
Account Number: 12345678
Sort Code: 12-34-56
IBAN: GB82WEST12345698765432
SWIFT/BIC: WESTGB22

Payment terms: Net 30 days. Please pay within 30 days of invoice date. Late payment charges of 8% per annum may apply.